

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

The following Riverfront Wilmington Event Guidelines (“Guidelines”) have been developed by the Riverfront Development Corporation of Delaware (“RDC”) to assist you in the planning of your Riverfront Wilmington (“Riverfront”) event. The Guidelines are not intended to form any kind of legal contract between you and the RDC and are for estimation and planning purposes only. The Guidelines are subject to change. Should you have any questions regarding these Guidelines, please feel free to contact **Yvette Buckner at 302.425.4890 x109.**

*Approval Process for Events*

All events requesting use of Riverfront Wilmington facilities must do so in writing by completing an event facility request form at least 90 days prior to the event. The completed forms will be reviewed and final approval for the event made in writing to the organizer. At least 30 days prior to the event, the event organizer or authorized representative must present the logistical plan for the event. RDC reserves the right to restrict the number of approved events due to impact on Riverfront Wilmington businesses, traffic patterns, etc. Each organizer will receive an e-mail confirmation if event application is approved or denied at least **60 days** prior to the event.

**Initial:**      *Event Organizers*

All event organizers must follow event timelines. Any fees or paperwork that is not received within the schedule timeline will forfeit event date. Event organizers must contact the RDC **14 days** prior to the event to give a semi-final attendance count. If the attendance number exceeds any policy requirements the event organizer shall be responsible for any and all expenses during the event and will be billed by the RDC.

*Scheduling of Events*

The RDC will do everything possible to work with event organizers to schedule their preferred date for an event. However, if there are conflicts with the calendar of the Chase Center on the Riverfront, the RDC reserves the right to offer an alternative date to event organizers.

All organizations requesting closure of any streets in the Riverfront area for an event must do so in writing a minimum of **90 days** prior to the event, and include a detailed schematic of event layout. Approval for closure of streets will be made on a case-by-case basis, and only in cases where the street closure is necessary for the safety of event attendees.

**No streets closures** will be permitted by RDC during home games of the Wilmington Blue Rocks.

**Initial:**      *Event Rain Date Request & Non-Refundable Fees*

Although all events are rain or shine, if the event organizer is requesting an available rain date, the event fees will increase an additional \$400 which is non-refundable. RDC will not schedule any additional events which conflict with the calendar of the Chase Center on the Riverfront and Blue Rocks home games, the RDC reserves the right to offer an alternative date to event organizers. The RDC will do everything possible to work with event organizers to schedule their preferred date for an event.

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

*Move-in times*

The Tubman-Garrett Riverfront Park ("Park") and the adjoining parking lot are available for equipment move-in after 6 p.m. on the day immediately preceding your event. Earlier move-in times for the Park must

be approved by the RDC in writing prior to move-in. Move-in times for the Hare Pavilion, and the Michael S. Purzycki Riverwalk will be negotiated on an event-by-event basis.

*Move-out and event end times*

All equipment must be removed **IMMEDIATELY** following the close of your event unless otherwise agreed to in writing by RDC. In all cases, equipment must be fully removed by the time the Riverfront facilities close at 10:00 p.m. Events may not end later than 9:00 p.m., unless agreed upon in advance and in writing by the RDC. Vendors are not permitted to remain open for business after the ending time of the event. **All alcohol sales must end a minimum of one (1) hour prior to the end of the event.**

**Initial:** \_\_\_ *Event Usage Fees*

There is a non-refundable fee to use all facilities along the Riverfront. A complete list of usage fees for Tubman-Garrett Riverfront Park, Hare Pavilion, and the Michael S. Purzycki Riverwalk is found in the **Event Cost Breakdown** section in these guidelines. There are no free public restrooms available at Riverfront Wilmington for events.

**Initial:** \_\_\_ *Security Guard*

All organizations requesting the use of The Tubman-Garrett Riverfront Park will be charged for a security guard through RDC at a rate of \$35/hour to be on duty for the duration of the event to manage the Riverfront Market/Harry's parking lot. This rate will be assets from event day move-in, during actual event and event move-out time. Event organizers are not permitted to secure their own security guard for this location

**Initial:** \_\_\_ *Refundable Security Deposit*

A Security Deposit of \$1,000 is required at least **90 days** prior to the event. This Security Deposit will be refunded provided that all other fees are paid in full, and that no damage has been done to the facilities.

**Initial:** \_\_\_ *Insurance*

The event organizer shall procure at its own expense and maintain in effect during the entire period of this event (including the move-in/move-out period) Comprehensive General Liability insurance providing for coverage for bodily or personal injury liability (including death), property damage, advertising liability or contractual liability with minimum policy limits of not less than One Million Dollars (\$1,000,000) per occurrence, Automobile Liability in an amount not less than One Million Dollars (\$1,000,000) Combined Single Limit for Bodily Injury and Property Damage, Statutory Workers' Compensation, and Employer's Liability for not less than One Hundred Thousand Dollars (\$100,000) and listing Riverfront Development Corporation of Delaware located at 815 Justison St., Wilmington, DE 19801 (Fax: 302.425.4897) as additional insured, from companies and in a form reasonably acceptable to RDC.

The event organizer shall furnish RDC with certificates of coverage evidencing the foregoing coverage not less than ninety (90) days prior to the date of the event.

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

**In addition, the organizer shall sign and return the attached Hold Harmless Agreement with the completed Event Facility Request Form in detail not less than ninety (90) days prior to the date of the event.**

*Venue Dimensions*

Hare Pavilion 47'x32' each grass side 105' across

*Gated events*

RDC does not supply fencing for events and any fencing that is necessary for your event remains your sole responsibility. You may use the fencing vendors of your choice, subject to the prior approval of RDC. The following fencing vendors have been approved by RDC in the past:

National Event Services	(888) 289-1928
City of Wilmington, Parks & Recreation	(302) 576-3810

*Capacities – Riverfront Park*

The following capacities have been established by the City of Wilmington Department of License and Inspections and the RDC for your safety and the safety of those attending your event. These capacities reflect current City of Wilmington Fire Code requirements and are non-negotiable. Capacities are representative of the total number of persons, including attendees, staff, vendors, police, etc., that can be present in the (“Park”) at one time. Capacities for fenced events assume enclosure of Water Street.

Venue Dimensions for The Tubman-Garrett Park 346'x194'

Tubman Garrett Overflow Parking Lot 137'x194'

Non-fenced event (facility maximum capacity)	maximum 8,000 people
Fenced event with three 15' exits (minimum exit requirement)	maximum 2,700 people
Fenced event with four 15' exits	maximum 3,600 people
Fenced event with five 15' exits	maximum 4,500 people

Each additional 15' exit allows for an increase of 900 attendees (or 60 people per 1' of exit space). Please see the attached diagram of the (“Park”) for the locations of fencing and the three mandatory exits. Suggested exits for larger events are also shown.

*Electricity*

Limited access to electricity is available to events using Riverfront Wilmington facilities. The cost for accessing power is \$25 per outlet. Complete power requirements, including a schematic indicating the locations requiring power and amperage at each location, must be provided to RDC a minimum of two weeks prior to the event.

ALL events utilizing Tubman-Garrett Riverfront Park power sources are required to pay for an electrician to be on site during event set-up and break-down, and to be “on-call” throughout the event. RDC will contract with the preferred vendor on behalf of the event. Bills will be submitted directly to the event organizer for payment. Failure to pay for the services of the electrician will be viewed by the RDC as a violation of the regulations governing use of the facility. NOTE: There is not sufficient power at any Riverfront Wilmington facility to accommodate sound or lighting systems. All such systems must be run off of a generator.

All equipment that requires over 20 amperage, such as inflatables, moon bounce, ice machine etc.

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

must be operated on a generator, secured by the event organizer.

**The main breaker electrical box located in the overflow parking lot will not be opened nor utilized as power source for any event.** Please review the City of Wilmington special event permits for all requirements regarding generator usage, including electrical inspection. Please request a schematic of outlets and available amperage should you intend to access power.

**Initial:**      *Staging*

RDC will provide a stage for events occurring within the ("Park") between June 1<sup>st</sup> and October 31<sup>st</sup>. Use of this stage is MANDATORY. Specifications of the stage are as follows:

- 1) 32' x 24' x 3' stage with roof system
- 2) Two 4' x 8' Sound Wings
- 3) One 8' x 8' Covered Front-of-House Mix Position

The cost for use of the stage is **\$5,000 per one-day event** and **\$6,000 per two-day event**. The cost of the stage DOES NOT include any stage requirements above & beyond those listed above.

The event organizer must contact Paula DeLuca at Light Action (302.328.7800) at least four weeks prior to your event to schedule load-in for the front-of-house mix position and sound wings, as well as to schedule a roof technician to raise and lower the roof for your event.

**NO ONE** may hang items from the stage roof structure (including banners & lighting) without prior consent from RDC and Light Action.

*Sound/Lighting systems*

RDC does not provide sound or lighting systems for use during your event. You may select a production company of your choice, subject to the prior approval of RDC. All sound and lighting equipment must be run off of a generator. Light Action has been used with great success for past events. Should you contract with someone other than Light Action, you must provide Light Action with your lighting specs at least two weeks prior to your event. Light Action will be supplied with a list of all events taking place in the Park. Please contact Paula DeLuca at 302.328.7800 to discuss lighting system specs.

*Banners*

Banners may be displayed on fencing, stage, and stage roof during your event. Any banners placed on the stage must be hung by Light Action staff. Please contact Paula DeLuca at Light Action (302.328.7800) to arrange to have the roof technician hang your banners. Banners for the stage are 15 feet wide, 2 feet on each side. The material has to be scrim, and you must have grommets top and bottom.

**Initial:**      *Cooking*

There is no cooking permitted within any Riverfront venue except by authorized, licensed and inspected food vendors operating in affiliation with a contracted and insured event. At Tubman-Garrett Riverfront Park, all cooking shall be contained to either Rosa Parks Drive or the parking lot adjacent to the Park. Cooking is not permitted on any sidewalks.

**Initial:**      *Tents, Inflatables & Fees*

All tent and inflatables must be adequately weighted. There is absolutely **NO STAKING** of any

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

kind permitted at any Riverfront venue including but not limited to the Michael S. Purzycki Riverwalk, the Parks and/or permitted on Dravo Plaza or within the grassy areas around Dravo Plaza and Lot E adjacent areas. If an event has staked any item during the time of their scheduled event there will be a \$1000 fee charged to the organizer and the event will forgo any opportunity of returning the following year. In no case may tents remain erected more than **3 HOURS** after the end time of your event without the express written consent of RDC. Failure to remove tents in a timely fashion will result in a charge against your Security Deposit of \$100/hour that tents remain on the premise. Please contact RDC for a preferred tent vendor list.

**Initial:**          *Restroom Facilities*

There are no public restrooms in the Park, at Hare Pavilion, along the Riverwalk, or at Justison Landing Park. You may use a portable toilet vendor of your choice, subject to the prior approval of RDC. Portable toilets **SHALL NOT** be positioned on the Riverwalk at any time.

*Signage*

RDC does not provide any signage for Riverfront events. RDC recommends, however, that you utilize directional signage for parking, entrance(s), etc. for your event. All signage must be removed by you or your staff immediately following the close of the event. Should RDC staff, or any independent contractor hired by RDC, be required to remove and dispose of any signage remaining after your event, a fee of \$50 per sign will be levied against your Security Deposit.

**Initial:**          *Maintenance*

Use of RDC's maintenance and clean-up crew is required for all Riverfront events. The standard rate for a single day event in Tubman-Garrett Riverfront Park is \$1,000; the standard rate for a two-day event is \$1,500.

The standard rate for a single day event utilizing the Michael S. Purzycki Riverwalk or Hare Pavilion is \$250. Rates are subject to change, based on additional event information. Events may be subject to additional fees, as determined solely by RDC, depending upon the event's history, predicted attendance, etc. and/or upon agreement between you and the RDC.

Event organizers are responsible for general event clean-up, which includes the bagging and stacking of event trash.

For events where attendance is in excess of 400 people, there is an additional \$200 non-refundable maintenance fee, which will provide a dedicated maintenance staff person to handle trash removal during and after an event.

For events where attendance exceeds 800 people, event organizers will be required to utilize a dumpster for trash removal. The cost of the dumpster is \$375 and will be billed directly to the event organizer. Event organizers are not permitted to secure their own dumpster. There is an additional \$400 non-refundable maintenance fee, which will provide up to (2) dedicated maintenance staff persons to handle trash removal during and after an event.

Events requiring additional maintenance assistance after the event has concluded will be billed by RDC at an hourly rate of \$50/hour.

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

RDC may, at its sole option, provide up to 15 additional trash receptacles at no additional charge for your event. Requests for additional trash receptacles must be made in writing to RDC at least thirty (30) days prior to the move-in date of your event.

**Initial:** \_\_\_\_\_ *Vehicle Access to Tubman-Garrett Riverfront Park and Michael S. Purzycki Riverwalk*  
Vendors, event staff and/or anyone else attending your event **SHALL NOT** drive nor park vehicles on grassy areas within the Park, sidewalks and/or along the Michael S. Purzycki Riverwalk, for any reason without the express written consent of RDC. Vehicle traffic must be kept to a minimum at all times during your event. RDC reserves the right to restrict vehicle traffic during events.

*Sidewalk Access*

All sidewalks along the Michael S. Purzycki Riverwalk and within and/or adjacent to the Tubman-Garrett Riverfront Park must remain clear and free of obstruction at all times. At no time shall tents, power cords, generators, displays, or any other structure impede or otherwise adversely affect pedestrian access to sidewalk areas.

*Street Closures*

Rosa Parks Drive is typically closed for Tubman-Garrett Riverfront Park events. A permit must be obtained for street closures. Contact the City of Wilmington at 302.576.3046 for permitting information. RDC requires that a minimum of three (3) uniformed police officers be present and on-duty during the closure of Rosa Parks Drive.

**Initial:** \_\_\_\_\_ *Police & EMS*

On-duty police are required for all Riverfront events. Please call Master Sgt Mitch Rentz at 302.571.4414 to arrange for police officers for your event. Please contact Wilmington Fire Department, Lt. Andrew Cavanaugh at 302-576-3152 or St Francis Hospital, Chief Scott Bundek at 302-363-5455 to arrange for EMS personnel. RDC requires that at least one (1) uniformed police officer be present until all attendees, vendors, and event staff have vacated the facility. RDC requires that a minimum of three (3) uniformed police officers be present and on-duty during the closure of Rosa Parks Drive. In addition, any event in excess of 300 people, are required to have EMS personnel on-site during the events. **NO EXEPTIONS**

**Initial:** \_\_\_\_\_ *Tents, Inflatables & Fees*

All tents and inflatables must be adequately weighted. There is absolutely **NO STAKING** of any kind permitted at any Riverfront venue including but not limited to the Michael S. Purzycki Riverwalk, the Parks and/or on Dravo Plaza or within the grassy areas of Tubman-Garrett Riverfront Park. If an event has staked any item during the time of their scheduled event, \$1000 security deposit will be forfeited.

In no case may tents remain erected more than **3 HOURS** after the end time of your event without the express written consent of RDC. Failure to remove tents in a timely fashion will result in a charge against your Security Deposit of \$100/hour that tents remain on the premise. Please contact RDC for a preferred tent vendor list.

*Event Coordinator*

RDC requires that a dedicated event coordinator be on-site at all times, including set-up and break-down. The event coordinator must remain on-site until all vendors and equipment have been

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

removed from the facility. This person will be the primary point of contact for RDC event staff, maintenance, and ground crews throughout the event. The event coordinator must carry a cell phone or other means of communication at all times, and that phone number must be provided to RDC staff.

**Initial:**      *Branding*

In all advertising and literature describing the location of the event, the event organizer shall expressly state the location to be "Riverfront Wilmington". Likewise, events using Tubman-Garrett Riverfront Park must refer to the event location as "Tubman-Garrett Riverfront Park"; events utilizing Hare Pavilion must refer to the event location as "Hare Pavilion at Riverfront Wilmington".

*Parking*

RDC does not provide parking for any Riverfront event. Some currently available parking options are as follows:

*Amtrak Parking Garage*

Located at the corner of French and Front Streets

Capacity: 500 cars

Contact: Stan Soja, Wilmington Parking Authority, 302.655.4442

*Riverfront Parking Lot\**

Located at the foot of French St.

Capacity: 135 cars

Contact: Clifford Watford, Laz Parking, 302.651.0541

\* Often used for vendor, volunteer, performer, and handicapped parking for Park events

*DelDOT Parking Garage*

Located across Rosa Parks Drive from Tubman-Garrett Riverfront Park

Capacity: 400 cars

Contact: Clifford Watford, Laz Parking, 302.651.0541

*Frawley Stadium Parking Lots*

Located at 801 Shipyard Drive

Capacity: 1100 cars

Contact: Joe McDonald, Delaware Stadium Corporation, 302.777.5772

**Initial:**      *Event Cancellation*

All RDC facilities are available to event organizers rain or shine. If an event is cancelled due to extreme weather conditions at least 48 hours in advance, all refundable fees and deposits will be returned to the event organizer or RDC will give the organizer the ability to reschedule an event based on future availability only.

If event is cancelled within 24 hours of scheduled event date, there will be \$200.00 cancellation fee assessed to the event.

If the required paperwork is not received during the established timeline, RDC has the sole discretion to cancel the event date. In addition, there will be \$200.00 cancellation fee assessed to the event.

**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

*Alcohol Sales*

All events selling alcohol must obtain a gathering license, signed by the RDC, from the Alcohol Beverage Control Commission. A copy of the license must be sent the RDC within 30 days of event. **Alcohol sales must end a minimum of ONE HOUR prior to the end time of the event.**

**Initial:**        *Vendors*

All vendors must strictly adhere to the following guidelines and any other guidelines imposed by RDC or any other authorized person. Vendors that do not adhere to all applicable guidelines may, at RDC's option and in RDC's sole discretion, be required to leave the event and/or be barred from participating in future events at Riverfront venues. Guidelines for vendors are as follows:

- Vendors shall not set-up on Rosa Parks Drive prior to official closure by uniformed and on-duty police officers.
- Vendors must be self-contained.
- Vendors positioned on Rosa Parks Drive must set-up within the area containing the vehicle parking spaces located on Rosa Parks Drive. Permission for vendor set-up on the Park side of Rosa Parks Drive must be requested from RDC in writing at least thirty (30) days in advance of the event. RDC reserves the right to refuse vendor access to the Park side of Rosa Parks Drive.
- Vendors must keep a minimum of one (1) full traffic lane open on Rosa Parks Drive for emergency access for the duration of the event, including set-up and tear-down.
- All food vendors must be inspected by the Board of Health on the day of the event and must provide to RDC adequate proof of Board of Health inspection and approval upon its request.
- Vendors must have and display all applicable permits, including any permits issued by the Board of Health.
- Vendors shall remove all of their own trash, including but not limited to used cooking grease, boxes, charcoal, pallets, cinder blocks, etc. The dumping of grease is **ILLEGAL** in the City of Wilmington. Grease barrels, where provided, should be used to dispose of all used cooking grease.
- Vendors shall not mar or otherwise damage pavement surfaces in any way.
- Vendors must close for business no later than the closing time of the event, and must vacate all Riverfront venues within sixty (60) minutes of the closing of the event.
- Vendors shall not sell "Silly String", "poppers" or any other products that RDC chooses to prohibit.
- Vendors shall not permit nor cause glass bottles to be brought within the Park and/or surrounding areas.
- Vendors shall not drive stakes or supports into any area, including any pavement and/or grassy areas.
- Food trucks are permitted on site at any event as long as they a part of the actual event.

**Initial:**        *City of Wilmington Special Event Criteria*

**The City of Wilmington defines a 'Special Event' as any organized activity that occurs within the Wilmington's city limits which attracts a crowd to a public or private venue.**

A Special Event meets any ONE of the following criteria:

1. Requires the services and/or approval of two or more City Departments.
2. Attracts more than 100 people.
3. Is held in a publicly visible space (including a private plaza or residential backyard).

There is a separate City of Wilmington Special Events Application that must be filled out. To determine if your event is considered a 'Special Event', please contact WEPT Special Events Coordinator on behalf of Mayor's Office of Cultural Affairs, Tiffany Christopher at (302) 576-2138 or download your application at [specialevents@WilmingtonDE.gov](mailto:specialevents@WilmingtonDE.gov)



**2018 - Riverfront Wilmington Event Guidelines**  
**Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

**All event organizers must furnish a copy of the City of Wilmington event application approval 14 days prior to the event date to the RDC.**

**Riverfront Wilmington Event Timeline & Cost Breakdown**

Completed Application		Due 90 days prior to your event
Certificate of Insurance		Due 90 days prior to your event
Signed License Agreement		Due 90 days prior to your event
Completed Event Status Report		Due 30 days prior to your event
Completed Vendor List		Due 30 days prior to your event
Event Layout		Due 30 days prior to your event
Security Deposit	\$1,000	Due ninety (90) days prior to event
Usage Fees	\$ 250	Single day <b>Hare Pavilion or Michael S. Purzycki Riverwalk</b> event, due thirty (30) days prior to your event
	\$1,000	Single day <b>Tubman-Garrett Riverfront Park</b> Park event, due thirty (30) days prior to your event
	\$1,250	Two-day <b>Tubman-Garrett Riverfront Park</b> Park event, due thirty (30) days prior to your event
Maintenance/Clean-up Fee	\$1,000	Single day <b>Tubman-Garrett Riverfront Park</b> event, due thirty (30) days prior to your event
	\$1,500	Two-day <b>Tubman-Garrett Riverfront Park</b> event, due thirty (30) days prior to your event
	\$250	Single day <b>Hare Pavilion or Michael S. Purzycki Riverwalk</b> event, due (30) thirty days your event
Stage	\$5,000	Single day <b>Tubman-Garrett Riverfront Park</b> event due (30) days prior to your event
	\$6,000	Two-day <b>Tubman-Garrett Riverfront Park</b> event, due thirty (30) days prior to your event
Electrician Fee \$ 500		Due thirty (30) days prior to your event
Electrical Access	\$ 25	Per outlet due thirty (30) days prior to your event
Overnight Security Guard	\$35/hr.	Billable after your event
Riverfront Market Lot Security Guard	\$35/hr.	Billable after your event
Non-Refundable Rain Date Fee	\$ 400	Due thirty (30) days prior to your event
Cancellation Fee	\$ 200	Due two (2) days prior to your event

**2018 - Riverfront Wilmington Event Guidelines  
Tubman-Garrett Riverfront Park, Michael S. Purzycki Riverwalk And Hare Pavilion**

The above cost breakdown is subject to change and may be different based upon your event. Unless otherwise expressly agreed in writing, this cost breakdown is not legally binding on RDC.

***Failure to adhere to these deadlines may result in the Riverfront Development Corporation of Delaware exercising its contractual right to terminate the License Agreement for use of the Riverfront Wilmington Event Facility.***

***Conflict***

In the event of a conflict between the terms and conditions of these Guidelines and the terms and conditions of any License Agreement executed by and between you and the RDC, the terms and conditions of such License Agreement shall control.

***No Representations or Warranties***

RDC makes no representations or warranties, either express or implied, regarding the information contained in these Guidelines.

***Remember: Failure to abide by these Guidelines or any other applicable guidelines may result in disciplinary actions by the RDC including but not limited to the revocation of any or all facility privileges.***

***Please sign and date below stating that you have read, understand, and agree to all the terms above.***

***Signature:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

***Return to: Riverfront Development Corporation of Delaware***

***Yvette Buckner***

***Promotion and Events Manager***

***815 Justison Street***

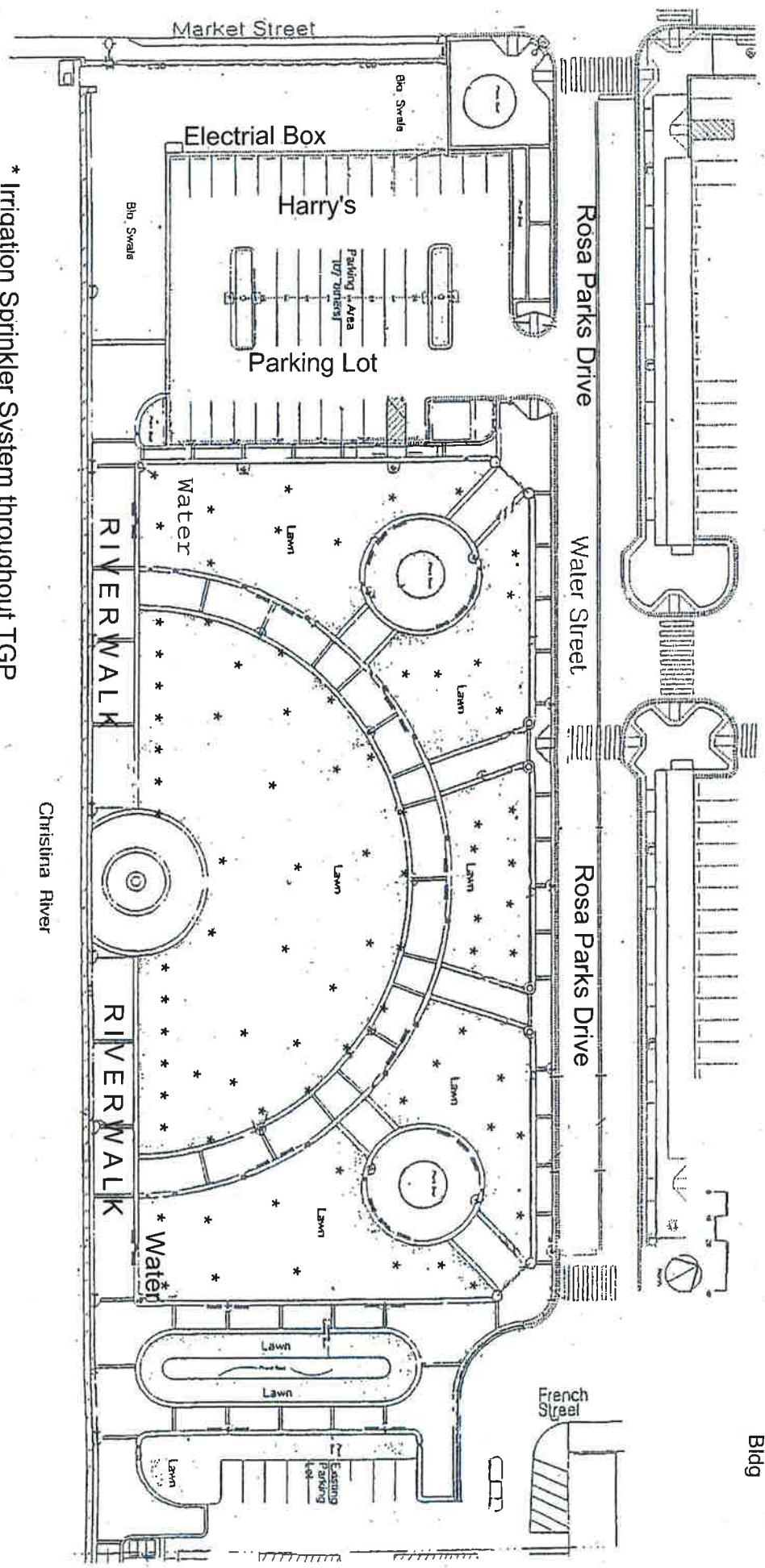
***Wilmington, DE 19801***

***Email: [ybuckner@riverfrontwilm.com](mailto:ybuckner@riverfrontwilm.com)***

***Phone: 302-425-4890***

***Fax: 302-425-4897***

AMTRAK TRAIN  
STATION  
CAPITAL ONE & II  
Bldg



\* Irrigation Sprinkler System throughout TGP

# Riverfront Park

Upman-Garrett Park Dimensions  
 Park and Parking lot is 483ft x 194ft  
 Parking lot 137ft x 194ft  
 Park 346ft x 194ft

Banners at front entrance of the park can be 15ft. W & 4ft. L.  
 Electricity is located on every light pole and ballard throughout the park. Any thing over 12 amps must bring own generator  
 Staking or grilling in the park is prohibited. Designated areas are Rosa Parks Drive & Harry's Parking Lot only.

Colonial Parking Lot



# RIVERFRONT MAP KEY

- 1 Amtrak Station
- 2 Tubman-Garrett Riverfront Park
- 3 Residences at Christina Landing
- 4 Harry's Seafood Grill/Riverfront Market
- 5 Delaware Theatre Company
- 6 FireStone Roasting House
- 7 Justison Landing

- 8 The Delaware Contemporary
- 9 Joe's Crab Shack
- 10 Iron Hill Brewery & Restaurant
- 11 Frawley Stadium
- 12 Chase Center on the Riverfront/The Westin Wilmington
- 13 Dravo Plaza & Dock
- 14 Shipyard Center
- 15 Timothy's Restaurant/Ubun Thai Cuisine/Drop Squad Kitchen
- 16 Wilmington Rowing Center

- 17 Russell W. Peterson Urban Wildlife Refuge/DuPont Environmental Education Center
- 18 Wilmington Youth Rowing Assoc.
- 19 Cusi/The Goddard School/Crescent Dental
- 20 Delaware Children's Museum (DCM)/CrossFit/Stratosphere Trampoline Park/Riverwalk Mini Golf
- 21 Opera Delaware Studios/City Theater Co.
- 22 Hare Pavilion/Riverwalk

- 23 Public Docks/Riverboat Queen
- 24 AAA Mid-Atlantic Travel Center
- 25 Goju-Robics
- 26 Big Fish Grill
- 27 Planet Fitness
- 28 Veritas Wine & Spirits/Carrie Hair, Skin & Nails/Starbucks
- 29 Dravo Plaza
- 30 Harlan Plaza/Riverfront Rink/Justison Landing Green/Constitution Yards Beer Garden
- 31 Penn Cinema Riverfront IMAX

- 32 Residences at Harlan Plats
- 33 Christina Crossing ShopRite
- 34 Riverfront Commuter Lot
- 35 Delaware Sports Museum & Hall of Fame
- 36 Kalmar Nyckel
- 37 Star Building



riverfrontwilm.com



### A HOME FOR BUSINESS

Business is building in Riverfront Wilmington, where you'll find the offices of Barclays, Capital One, and AAA, among others.



### DELAWARE THEATRE COMPANY

Uncommon plays here! Enjoy the area's only resident theatre company.



### RIVERFRONT MARKET

Market fresh! There's plenty to bring home—but you'll love to stay and eat!



### TUBMAN-GARRETT RIVERFRONT PARK

Festivals and events happen all year round. Check out the website for a schedule.



### AMTRAK TRAIN STATION

Designed by famed architect Frank Furness, Wilmington's 100-year-old station is listed on the National Register of Historic Places.



### THE DELAWARE CONTEMPORARY

Home to seven galleries which present over thirty exhibitions annually. Admission is free.



### OPERA DELAWARE

The only professional opera company in the state and the 11th oldest in the country. As well as the production of grand opera and intimate opera concerts, Opera Delaware also offers enriching art education programs.



### PENN CINEMA RIVERFRONT IMAX

A 15-screen multiplex and IMAX theater featuring stadium seating, high-back, luxury rocker chairs, and state-of-the-art digital sound and projection.



### HORIZON SERVICES RIVERFRONT RINK

Winter fun for all ages at this riverfront attraction!

### KALMAR NYCKEL

Delaware's seagoing goodwill ambassador docks at Riverfront Wilmington periodically throughout the year. The original Kalmar Nyckel helped establish the first permanent European settlement in the Delaware Valley in 1638. It is currently docked at the new Copeland Maritime Center which also houses a permanent display of 72 ship models from around the world.



### FRAWLEY STADIUM

Home of the Wilmington Blue Rocks, minor league baseball team.



### BIG FISH GRILL

Enjoy a reasonably priced menu, generous portions, family friendly atmosphere, and impeccable service.



### DELAWARE CHILDREN'S MUSEUM

There's something exciting for every age, with spectacular exhibits by one of the nation's foremost museum designers. The museum is the ultimate unique space for birthday parties, summer camps, and school trips.

### DELAWARE SPORTS MUSEUM & HALL OF FAME

Dedicated to the history and legacy of the heroes of sports within Delaware and those who have brought recognition to Delaware by their accomplishments elsewhere.



### RIVERWALK MINI GOLF

An 18-hole miniature golf course located right along the Riverwalk! After a round of golf, enjoy a treat at our golf shack, featuring 9 flavors of soft serve ice cream, jumbo soft pretzels and more!



### CHASE CENTER ON THE RIVERFRONT

The Brandywine Valley's largest special event facility, with more than 87,000 square feet for everything from trade shows and conventions to weddings.



### RUSSELL W. PETERSON URBAN WILDLIFE REFUGE/DUPONT ENVIRONMENTAL EDUCATION CENTER

Where the city, river, and marsh meet. See native and migratory birds in this scenic natural habitat.



### DRAVO PLAZA

Dravo Plaza could be called the heart of Wilmington. Years ago it was the center of activity in town as the site of one of the busiest shipyards during World War II. Today it is a gathering place for summer concerts, 5K races, and other functions.